

NABIAC PUBLIC SCHOOL

Principal: Mrs Lorelle O'Brien



Clarkson Street, Nabiac 2312

Telephone: 6554 1122 and 6554 1247

Non-Local Enrolment Procedures

Compulsory school aged students are entitled to enrol at the local school that the student is eligible to attend if their home is within that school's local intake area. Parents may apply to enrol their child in the school of their choice. However, acceptance is subject to the child being eligible to attend the school and the school being able to accommodate the child.

Enrolment cap

An enrolment cap for a school is established centrally. The enrolment cap is the number of students that can be enrolled based on available permanent accommodation.

Local enrolment buffer

Within the enrolment cap, a number of enrolment places (the buffer) must be set aside for the enrolment of local students arriving throughout the year. The size of the buffer is based on historical data, enrolment fluctuations and on the number of families moving into or out of the area.

Local enrolments

Local intake areas are designated by the Secretary, NSW Department of Education so that all compulsory school-age children in the state will be eligible to attend a government school. A child is entitled to enrol at the local school that the student is eligible to attend if his or her home is within that school's intake area. The [School Finder tool](#) provides information about school intake areas to assist parents in determining their child's local school. The areas identified in School Finder are subject to change.

100-point residential address check

Parents will be required to undertake a 100-point check to verify that the student presenting for enrolment resides within the school's designated intake area. In exceptional circumstances, the principal may waive this requirement subject to approval by the Director, Educational Leadership.

Age to enrol

Parents may enrol a child if they turn 5 years of age on or before 31 July that year. All children must be in compulsory schooling by their 6th birthday. Students should start school at the beginning of the school year.

Non local enrolments

Criteria for non-local enrolment applications:

1. Siblings are already enrolled in the school
2. Medical reasons
3. Compassionate circumstances
4. Safety and supervision of the students before and after school
5. Proximity and access to the school

Criteria does not include student ability, performance or achievement.

Enrolment panel

When a non local enrolment is received, a panel will be formed. The panel consists of an Assistant Principal, teacher and a parent nominated by the P&C. In considering applications, the chairperson will ensure that the criteria are applied equitably to all applicants. The school will notify parents of the result of their application.

Appeals

Unsuccessful non-local applicants may appeal against the decision of the enrolment panel. The appeal is made in writing to the principal and sets out the grounds of the appeal.